

Evaluation of Faculty by

- Division Chair
- Dean of Instruction

Instructor _____ Semester SPRING 2011

Date FEB 28, 2011

Instructions: Ratings are to be based on the Division Chair's or Dean of Instruction's perception of the instructor's level of performance.

- 1 Unsatisfactory
- 2 Fair
- 3 Average
- 4 Good
- 5 Excellent
- n/a Does not apply

The Instructor

- 4 1. Is committed to job and institutional objectives.
- 4 2. Demonstrates continued professional growth.
- 4 3. Possesses health and stamina for effective job performance.
- 4 4. Presents an appropriate professional appearance.
- 4 5. Maintains adequate communication with appropriate supervisor(s).
- 4 6. Follows proper procedures and policies.
- 4 7. Follows proper channels and chains of commands.
- 4 8. Performs such assignments as may be assigned by appropriate supervisor(s).
- 4 9. Participates in evaluation procedures.
- 4 10. Completes records and reports accurately and according to schedule.
- 4 11. Accepts supervision, constructive criticism, and attempts to correct any deficiency.
- 4 12. Willing to adapt to different circumstances or has sound reasons for opposition.

- 4 13. Demonstrates enthusiasm for teaching.
- 4 14. Displays a courteous and helpful attitude toward students.
- 4 15. Is available at posted office hours.
- 4 16. Provides students with a course syllabus, a written grading policy, and a written class attendance policy.
- 4 17. Makes sufficient effort to support college programs.
- 4 18. Attends faculty and departmental meetings at which he/she is expected to be present.
- 4 19. Works effectively with colleagues and associates.

Student comments on Instructor have been:

RELATES MATERIAL TO THE REAL WORLD, MAKES COURSE INTERESTING, TAKES CLASS ON FIELD TRIPS TO CITY AND COUNTY FACILITIES E.G. BIO-LIKE, WATERWORKS, LANDFILL, EXPLAINS MATERIAL WELL.

Comments by Division Chair or by Dean of Instruction:

*WORKS TO FIND WAYS TO IMPROVE LEARNING RESULTS AND CHANGING HIS TEACHING APPROACHES. HE IS SINCERE ABOUT HIS JOB AND THIS IS EVIDENT BY HIS HOURS OF PREPARATION.
... HAS COMPLIED WITH STATE LAW H.B. 2504*

Comments by Instructor:

I have seen this report.

~~Division Chair or Dean of Instruction~~

Instructor

3/8/11

Check Sheet for Class Visitation

Instructor _____ Date 02-28-11

Class Biology 2402 Period 12:00-12:50

- 1 Unsatisfactory
- 2 Fair
- 3 Average
- 4 Good
- 5 Excellent
- n/a No opportunity to observe

- 4 1. Class began on time.
- 4 2. Class activities indicated good planning.
- 4 3. Class lasted for entire scheduled time.
- 4 4. Students seemed interested in the presentation.
- 4 5. Students took notes.
- 3 6. Students' participation in activities was appropriate.
- 4 7. Instructor's presentation was appropriate (professional).
- 4 8. Instructor's diction was clear and distinct.
- 4 9. Instructor demonstrated self-confidence and poise.
- 4 10. The general class atmosphere reflected mutual respect and regard.

Comments:

was diligent with His class presentation. He started on time, He actively presented his lecture and asked questions of His students. 8 students were late for the class which was a distraction.

The best activity I noticed was was connecting body responses to everyday activities to include diet, allergic reactions, bacterial responses, etc.

I think improvement could be made in

A suggestion would be to turn to the students facing them when asking questions as he writes on the board. This to get how many are responding.

I have seen this report:

Signature of Instructor

Date

3/8/11

Instructor Comments:

None

Signature of Division Chair or Dean of Instruction

Professional Development Form

Recommendations Based on Division Chair's or Dean of Instruction's Evaluation

Name _____

Date 3/8/11

List of Strengths: (Areas which are scored highest)

List of Areas in Need of Improvement: (Areas which are scored lowest)

CME - CE Continuing medical education

Goal(s): (Include projected dates)

↓
Increased CME-CE Credit.

Action Plan: (If needed)

↓
Focus on it achieve /
interact with clinical professors
(MD) or

Comments:
Instructor:

None.

Division Chair or
Dean of Instruction:

Instructor

Division Chair or Dean of Instruction

Date

Date

3/8/11

3-8-11